



American Society for Virology

Minutes, ASV Annual Business Meeting
Monday, June 26, 2023, 11:15 a.m. Eastern Time
The Classic Center, Athens GA

1. **Call to Order.** The ASV 2023 Business meeting was held after the Monday symposium session at the ASV 2023 annual meeting at The Classic Center in Athens, Georgia. Colin Parrish, ASV President, called the meeting to order at 11:15 a.m.
2. **Approval of Minutes.** It was moved, seconded, and approved that the minutes of the ASV 2022 Business meeting be accepted as distributed.
3. **Secretary-Treasurer's Report.** Kathy Spindler, Secretary-Treasurer, presented the Secretary-Treasurer's Report.
 - a. **Election Results.** The results of the ASV 2023 election are as follows: President-Elect is Hector Aguilar-Carreno, Cornell University; Councilor for Applied Virology is Timothy Tellinghuisen, F. Hoffmann-La Roche, Ltd; Councilor for Evolution and Ecology is Gregory Ebel, Colorado State University; Councilor for Plant Virology is Anna Whitfield, North Carolina State University; Councilor for Prokaryotic Virology is Carolyn Teschke, University of Connecticut; Councilor for Virology Trainees is Roberto Alers-Velazquez, Dartmouth, Geisel School of Medicine. The newly elected councilors will take office on June 26, 2023, after the ASV 2023 Business Meeting.

The following people will take over as committee chairs or co-chairs for their respective committees: Bryan Mounce (co-chair), Communications; Dave Kushner (co-chair), Education & Career Development; Aurélie Rakondrafara (vice-chair), Program; and Christiane Wobus, Travel Award. All new committee chair terms will officially begin at Council II on July 6, 2023.

4. **Statement of Financial Activities.** Income for this year to date totaled \$801,021. Membership dues income totaled \$167,390. This is an increase from the previous year. Contribution income was \$298,118. This includes donations to the ASV 2023 annual meeting, the Strauss Lectureship fund (\$40,060), the Mavis Agbandje-McKenna Lectureship fund (\$8,037), the establishment of the Underrepresented Viruses Travel Award (\$10,000). Annual meeting proceeds from the 2022 annual meeting were \$335,167.

Direct Expenses totaled \$395,971 and include annual meeting expenses for both 2022 and 2023 (\$122,001); Awards and Honors including 2022 travel awards (\$175,000), Junior Investigator awards for 2022 and 2023, Global Scholar awards for 2022 and 2023, ASV Cares awards for 2022 (\$13,390) and for 2023 (\$30,002) and organization support to TWiV and Research!America.

Other expenses included future meeting expenses (\$38,822), office & overhead expenses (\$63,393), payroll & employment expenses (\$154,444), insurance expense (\$15,084), and bank & merchant service fees (\$9,696). Other expenses totaled \$281,438.

Total expenses, direct plus other, total \$677,409. The change in net assets for this time period was \$123,612.

5. **Virulent: The Vaccine War Documentary.** For the annual meeting this year, ASV will host two showings of *Virulent: The Vaccine War* Documentary film. The total expense is \$4,250. The

University of Georgia's Center for Vaccines and Immunology donated \$3,000 to offset the cost of the showings. The net cost for ASV is \$1,250.

6. **Onsite Childcare.** Total expenses, including KiddieCorp fees, meals and snacks, room rental, and staff expenses is \$15,522. Revenue from fees for registration (\$10/child/hour) and meal charges are \$4,711. The net cost to ASV is \$10,811. ASV may consider increasing the hourly cost for registration in future years to reduce ASV costs. The number of hours of childcare that attendees signed up for in 2023 was double the amount in 2022.
7. **ASV 2023 Sponsors.** A list of ASV 2023 sponsors was presented. Corporate donations totaled \$153,000, and the University of Georgia sponsorships totaled \$49,000, for a total of \$202,000. \$51,000 of the total corporate sponsorships was the grant from the Bill & Melinda Gates Foundation. There were three new sponsors this year, CyanVac, LLC; *Virulence* (a Taylor & Francis online journal), and Lectenz Bio.

ASV member donors, as well as donors who contributed to the two lectureship funds, the James H. and Ellen B. Strauss Lectureship and the Mavis Agbandje-McKenna Lectureship were acknowledged.

8. Secretarial Report

- a. **Financial Activities of the ASV Office.** Over the last year, ASV office activities included the following financial tasks and projects: compiled records for ATS Advisors to do an annual review and tax preparation, met with the Gates Foundation representatives regarding funding and inclusion of program items they have interest in, arranged and executed insurance policies, reconciled all financial accounts, established the Strauss and Agbandje-McKenna lectureship funds, and reviewed meeting budgets from Conference Solutions.
- b. **Programmatic Activities of the ASV Office.** Over the last year, ASV office programmatic activities included: working with Conference Solutions on ASV 2023 and 2024; working with the History & Archives Committee on updating the gift agreement with Bancroft Library for the ASV Archives; interviewing and hiring a half-time office assistant; coordinating printing of Fred Murphy's book; negotiating with Montana State University for ASV 2027; starting negotiations for future contracts with Conference Solutions; started planning with the University of Minnesota for ASV 2026; completion of registering trademarks in the U.S. Patent and Trademark Office for the ASV logos and name.
- c. **Future Meetings.** The dates and locations from ASV 2024 through ASV 2028 were presented.

9. Committee Reports.

- a. **Travel Awards.** There were 399 student applications (375 awarded), 164 postdoctoral applications (101 awarded), 19 teachers of undergraduate virology applications (12 awarded), and 46 global scholar applications (25 awarded). ASV awarded approximately \$325,000 in travel awards. This is Jimmy Dikeakos's last year as chair, and Christiane Wobus from the University of Michigan will be the next chair.
- b. **Finance.** The Finance committee reviews ASVCares awards, other society support, and the ASV investment accounts. For ASV 2023, there were 28 ASVCares applications. All 28 were awarded for a total of \$30,002. The committee approved funding to MicrobeTV for \$5,000. The balances of ASV's investment accounts were shown, totaling \$2.39 million. The rate of return since 2018 is 3.6%.

- c. Membership.** ASV proposed an increase in membership dues to members. The last time the Society increased membership dues was 2006. Since then, buying power has decreased and costs have increased. Membership dues provide funding for essential operations of the Society. The proposed rates were calculated based on inflation from 2006 to 2023. The proposed increased rates are: Full membership, \$150; Associate membership, \$45; Student membership, \$20; Lifetime membership, \$2000. A member moved to approve the proposed increase in membership dues. The motion was seconded, and the motion was unanimously approved by voting members.
- d. Program.** There were a total of 1348 abstracts submitted for ASV 2023, and 1316 abstracts are being presented. The committee increased the number of concurrent workshops to 60 in order to accommodate more oral presentations. There are 534 fifteen-minute talks and 266 three-minute flash talks scheduled for ASV 2023. Additionally, a 3rd poster session was added to accommodate the increase in abstract submissions. There are 802 total poster presentations. For ASV 2023, the committee changed flash talks from 5 minutes to 3 minutes and provided presenters with guidance on how to put together a flash talk.
- e. Education & Career Development Committee.** The committee has organized several events for ASV 2023 including the Virology Education Workshop, the Career Development Workshop, the Careers in Industry Workshops (2 workshops each with 3 speakers from industry), and the Assistant Professor Panel Discussion. In addition, they have organized discussion tables during lunch on Sunday, and networking events during the evening socials. Dave Kushner led the development of virology curriculum guidelines, which were published in the *Journal of Virology* and have been posted on the ASV website. Dave will be the next co-chair of the next committee as Melissa Maginnis finishes her term this year.
- f. Diversity, Equity, & Inclusion Committee.** An overview of the committee's strategic plan was presented. Their plan includes raising awareness, considering diversity in appointments and nominations, enhance accessibility, enhance DEI communication platforms, diversifying the virology workforce, mentoring, and training. The committee's goals for the next year are to plan the 2024 DEI event and to continue making progress on their strategic plan.
- g. Communications.** For ASV 2023, the committee is once again hosting an ASV table in the registration area. They organized a workshop titled Advocating for Virology with Mary Lee Watts from ASM speaking. The committee continues to manage social media and are updating the contact lists for 'Virologists in the Classroom' and 'Chat with the media,' which connect teachers or journalists with ASV member virologists. Bryan Mounce will become the next co-chair of the committee, succeeding Seema Lakdawala.
- h. History & Archives.** The committee archives important documents for the Society at the Bancroft Library at the University of California, Berkeley. The committee is maintaining an inventory of archived records. They are working with the ASV Office and the Bancroft Library to update the gift agreement the Society has with Bancroft. This is necessary to continue archiving documents at the library.

The committee is responsible for soliciting and reviewing applications for the Wolfgang & Patricia Joklik Distinguished Service Award. This year, the award was given to ASV Secretary-Treasurer Katherine Spindler.

The committee has created a Policy & Procedures document. This outlines what the committee does, what the Society collects for the archives and why it is collected. They have included a disaster recovery plan which includes goals of duplicating and digitizing the archive.

The committee has led the new printing of The Foundations of Virology by Frederick Murphy, which will be available to order at ASV 2023.

- i. **Global Partnership & Advocacy.** The committee hosted its second annual Global Scholar Luncheon this year. Global Scholar Awardees from 2023 and 2022 were invited to attend, giving Global Scholar award recipients an opportunity to network with the committee. The committee continues to work on its goals for global partnership and advocacy, including partnering with global societies and creating a database of virologists interested in advocacy.
- 10. Plans for ASV 2024.** The 43rd Annual Meeting will be Monday, June 24 – Friday, June 28, 2024, at The Greater Columbus Convention Center in Columbus, Ohio and hosted by The Ohio State University. The local host, Shan-Lu Liu, provided an overview of Columbus, the venue, and accommodations.
- 11. Presentation of Plaques to Outgoing Councilors/Committee Chairs.** Colin Parrish thanked all the outgoing leaders of the Society. Plaques were presented to the outgoing councilors and committee chairs.
- 12. Introduction of New President.** Colin Parrish introduced the Society's new president, Anne Moscona of Columbia University. Anne thanked Colin for his service and presented him with a plaque.

There was no further business, and the meeting was adjourned at 12:30 p.m.

Respectfully submitted,



Katherine R. Spindler
Secretary-Treasurer