



# American Society for Virology

ASV 2018 Annual Business Meeting Minutes  
Monday, July 16, 2018; 11:15 a.m.

Dekelbourn Concert Hall, Clarice Smith Performing Arts Center  
University of Maryland, College Park, Maryland

1. President Stacey Schultz-Cherry called the meeting to order at 11:15 am. She introduced local host Anne Simon.
2. **Announcements by local host.** Anne Simon presented a report of this year's meeting. There were a total of 1,623 registrants: 501 full members, 183 postdoctoral members, 490 students, and 161 federal registrants. There were 12 exhibitors, 8 scientific and 4 science art exhibitors. There were 500 international registrants. At the time of the report, there were 98 on-site registrants.
3. **Approval of Minutes.** Stacey asked for a motion for the approval of the 2017 Business Meeting minutes. It was moved, seconded, and the minutes were approved.
4. **Treasurer's report.** Kathy Spindler, Secretary-Treasurer, presented the Treasurer's report. In the past, the report was presented as a cash flow statement. As a non-profit, ASV will present financials in a Statement of Activities (similar to an Income Statement in for-profit organizations).
  - a. **Financial Report.** Total income for the year was \$930,790. Income included membership dues of \$180,375, contributions of \$87,464, annual proceeds from ASV 2017 at the University of Wisconsin of \$264,010, account balance transfer of unused funds at the University of Toledo of \$123,304, and investment income of \$275,637.

Direct expenses include membership costs of \$4,315, annual meeting expenses of \$46,322, invited speaker expenses of \$71,125, 2018 travel awards of \$158,425, other awards and honors of \$32,101, future meeting expenses of \$13,322, and council meeting expenses of \$17,025.

The 2018 travel awards were comprised of \$24,000 for postdoc travel awards, \$115,500 for student travel awards, \$8,000 for teachers of undergraduate virology awards, and \$7,925 for Latin America scholar awards. The Kate Ryman Student Travel Award was \$500 and the Milt Zaitlin Travel Award was \$500. Four travel awards totaling \$2,000 were funded by the Baltimore account, and 23 awards (12 student, 12 postdoc, 1 teacher), not included in the totals above, were funded by a \$12,000 NIH Grant. The total amount of travel awards for the 2018 meeting is \$181,000.

Other expenses included future meeting expenses of \$13,322, office/overhead expenses of \$49,017, payroll & employment expenses of \$117,859, insurance expenses of \$9,743, bank and merchant service fees of \$9,278, council meeting expenses of \$17,025, and investment expenses of \$266,992. Future meeting expenses included deposits for 2021 in Montreal and 2023 at the University of Georgia, as well as travel expenses for site visits. Office and overhead expenses included office supplies, accounting and consulting fees, postage and shipping, dues to Research America, Internet & IT (New sites through Ecropolis, SquareSpace, Vote.net, and the old site with David Sanders), office equipment, and travel reimbursements (Fall Council and other ASV business travel).

Total revenue for the time period is \$920,983. Total expenses for the time period is \$795,524. The net income is \$125,459.

- b. **Secretarial Report.** The ASV Office accomplished several tasks in its first year after the transition from University of Toledo to University of Michigan. The Society's increased insurance coverage, and secured an event cancellation policy. The office and the finance committee investigated fee-only financial planning for the investments. The ASV Office arranged invitations to SciArt exhibitors for ASV 2018, implemented donor levels with President Stacey Schultz-Cherry, and negotiated and executed contracts with the University of Maryland, Colorado State University, and The Classic Center (Athens, GA) for future meetings. Several website improvements and sites were created. A new membership site, job site, and travel award application site were launched in 2017-2018. ASV has also secured branding and logos that the Society owns.
- c. **Donations.** Levels for donors were created this year, so donors had options of picking an amount to donate. Each level listed what the donor received for their donation. A slide with donors based on level was presented. There were 75 member donors this year. Member donors of \$100 or more were listed in the program.
- d. **In Memoriam.** A memoriam slide was presented to recognize the passing of several virologists since June 2017. Two charter members, Richard Courtney and Milton Schlesinger, were among those who passed away. This information can also be found on the ASV website.

## 5. Committee and other reports

- a. **Program.** Glenn Rall, Program Committee Chair, presented the Program Committee report. Glenn explained the work of the committee and invited anyone interested to contact him regarding joining the committee. For ASV 2018, the State-of-the-Art speakers are all new ASV speakers, and will be presenting in the Hoff Theater. Of the more than 1000 submitted abstracts, about 10% of oral requests had to be moved to posters. There were 26 late abstracts that will be presented as posters, but are not listed in the program. Their abstracts will be available at the poster session.
- b. Glenn presented program modifications that were implemented for this year's meeting. The workshops were organized by virus types and by themes, as in the past. However, workshops were grouped such that the first session was themes only, and the second session was virus types only. Having thematic workshops was an effort to manifest the knowledge and collaboration of several virologists across virus families.
- c. **Membership.** Pranav Danthi, the Membership Review Committee Chair, presented the committee report. Changes were made to the application process in 2017-2018. Full member applicants no longer need a nomination letter to become a member. Associates and students do not need a nominating letter, but do need a signed form by a mentor verifying their trainee status. An affiliate member category was created for individuals who are not in the virology field, but would like to be involved in the Society.

Current membership is at 2,669, a slight increase from the previous year. There were 548 new members from 2017-2018. ASV has members from 55 different countries. There are currently 689 members that are one-year delinquent. Combined with members that are more than one-year delinquent, this is a loss of approximately \$65,000 in revenue to the Society.

- d. **Communications.** Paul Duprex, the chair of the Communications Committee, gave the committee's report. This year's Communication Workshop will feature Michaela Doucleff. Michaela interviewed Vincent Racaniello for the keynote address; Paul will interview Michaela for the workshop.

The committee's goal is to keep the community engaged on social media throughout the year, not just during the meeting. Using the upcoming meeting and 'LoveVirology' hashtags, engagement has increased throughout the year, especially leading up to the meeting. The committee has used social media to communicate with members, promote affiliations, and build ASV visibility. Stacey Schultz-Cherry helped by using the ASV President twitter account and announcing fun facts about speakers leading up to the meeting.

- e. **Education and Career Development.** Wendy Maury, Co-Chair of the Education & Career Development Committee, presented the committee report. The committee puts on the Career & Development Workshop, the Education workshop, and three sessions of discussion tables. The discussion tables this year took place on Sunday lunch and dinner, and Tuesday dinner, and covered a wide range of topics. The committee is responsible for reviewing the Latin American Scholar scholarships, which award up to \$2,500 in travel to the annual meeting. This year, 9 scholarships were awarded.

John Parker and Wendy Maury will be rotating off the committee this year, and Joanna Shisler and Lauren O'Donnell will be the new co-chairs.

- 6. **Announcement of election results.** Stacey Schultz-Cherry presented the election results of the 2018 election: President-elect is Kristen Bernard, Ph.D., University of Wisconsin; Councilor for Animal Virology is Felicia Goodrum, Ph.D., University Arizona; Councilor for Invertebrate Virology is Paul Friesen, Ph.D., University of Wisconsin; Secretary-Treasurer is Katherine Spindler, Ph.D., University of Michigan; The ASV Bylaws proposed revisions were all approved.
- 7. **ASV 2019 Plans.** Reuben Harris, the local host for ASV 2019, presented on the arrangements for the 2019 meeting. The meeting will be held at the University of Minnesota, in Minneapolis, MN, July 20 – 24, 2019. The University has three campuses, but the meeting will only take place on the East Bank Campus. Registration will be held at The Graduate hotel. There are an additional four hotels within walking distance of meeting activities. There are three different dormitories available for on-campus housing. Plenary sessions and symposia will be held in Northrop Auditorium, on the mall of the University of Minnesota East Bank campus. Concurrent workshops will be held in lecture halls. Poster Sessions will be in the athletic facilities.

## 8. Most recent actions of ASV Council

- a. **Future annual meetings.** Stacey Schultz-Cherry presented a slide with the future meetings of ASV. The upcoming meetings are as follows:

2019 – University of Minnesota, July 20 - 24

2020 – Colorado State University, June 13 – 17

2021 – McGill University, Montreal, July 17 – 21

2022 – The University of Wisconsin, Madison

2023 – The University of Georgia, June 24 – 28

**b. Announcements.**

- i. ASV has formed journal affiliations with *Journal of General Virology*, *Journal of Virology*, and *Viruses*.
- ii. ASV Council approved the change of postdoctoral registration rates to match that of graduate student registration rates.
- iii. ASV will be sending out a call for satellite proposals for 2019.

**9. Presentation of plaques to outgoing Councilors/Committee Chairs.** Plaques were presented to the following outgoing councilors and committee chairs: Laura Kramer, Susan Ross, John Parker, Wendy Maury, and John Patton.

**10. Introduction of New President.** Stacey Schultz-Cherry introduced Andrew Pekosz as the new President of ASV. Andy thanked Stacey for all of her work and dedication, and presented her with a plaque for her service.

There being no further business, the meeting was adjourned by President Andrew Pekosz at 11:50 a.m.

Respectfully submitted,



Katherine R. Spindler  
Secretary-Treasurer

KRS:ang

Attachment: Treasurer's Report